

APPLICATION FORM

DISTANCE EDUCATION COURSE "Use of ICTs for Human Rights Work – Advanced Course"

Instructor: Frank Elbers

2 June-26 July 2003

ORGANISED BY HREA

*Please read this application form carefully.
Incomplete applications can unfortunately not be considered.*

Your application should be received by HREA no later than **Thursday, 1 May 2003**.
Completed applications should be sent to:

HREA
Attn: Distance Learning Programme
PO Box 382396
Cambridge, MA 02238-2396
USA

Applicants who have been selected will be notified by 9 May 2003.
The tuition payment of US\$ 375 will be due on 26 May 2003.

Please
attach a
passport
photo here

Please indicate if you are applying for a scholarship (by putting an X in front of the option):

Yes, I want to **apply for a scholarship** as I am a national and/or resident of a country in Africa, Middle East, Asia, Central and Eastern Europe/Newly Independent States or Latin American/Caribbean

No, I do **not qualify for a scholarship** and intend to pay the tuition in full.

LAST NAME(S):	FIRST NAME(S):
NAME OF ORGANISATION:	POSITION WITHIN ORGANISATION:
FULL ADDRESS OF YOUR ORGANISATION (INCL. E-MAIL ADDRESS):	
DATE OF BIRTH:	CURRENT CITIZENSHIP:
PERMANENT ADDRESS:	
STREET:	CITY:

PROVINCE/STATE:	COUNTRY:
E-MAIL:	FAX:
TELEPHONE:	

Also include with this application the following documents (incomplete applications will not be taken into consideration):

* **LETTER OF INTENT** (a minimum of two pages, maximum of three pages):

1. Briefly describe your work and your position and responsibilities within your organisation.
2. Explain why you want to acquire further skills in using information and communication technologies (ICTs) for human rights work.
3. Explain how you think you would apply the acquired skills and knowledge of this course in your work.
4. Describe what experience, qualities and skills you would contribute as an active participant of the course.

* **ONE PASSPHOTO** (This will be posted on the course web site)

* **CURRICULUM VITAE** (maximum three pages): listing your education (degrees, etc.); your work experience (organisations you work(ed) for, projects you were involved in); and, if applicable, a list of publications.

IF YOU ARE APPLYING FOR A SCHOLARSHIP, PLEASE ALSO SEND ALONG THE FOLLOWING DOCUMENTS:

* **TWO SIGNED LETTERS OF RECOMMENDATION.**

Two signed letters of recommendation should accompany the application and should comment on your professional experiences, capabilities and interests as these relate to the course. One letter should come from the Director or Chair of your organisation and clearly state your position and responsibilities. The second letter should come from someone outside the organisation who is familiar with your work. Both letters should include contact information of the referee.

Deadline of application: **1 May 2003** (applications received after this date cannot be considered).

All applications should be sent to:

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 USA
